

SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

Warrant/Voucher Information Sheet

590

VENDOR #

DATE 08/07/2012

Payee

\$ 705.00



Fund / Agency

000 66500.

Document Number

AP 00302492

B4R

COD3

B4RCOD3

State of New Mexico
Voucher Batch Report
BusinessUnit 66500 Department of Health
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD
AsofDate 07/19/2012

Voucher	Vchr	VchrLineDescr	Distr	Account	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder	Invoice Number	Total Amount
Number	Line		Line#		Description			WithHold	Year	Month		
00302492	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001		2013	07	0000090249 McGrath, B. 7.9-	705.00
Total For Voucher												705.00

JM

FCD Audit Bureau
[Signature]

2012 JUL 19 AM 10:40
DFA
FINANCIAL CONTROL
[RECEIVED]

10

10 10 10 10

10

AGENCY NAME New Mexico Department of Health

**STATE OF NEW MEXICO
ITEMIZED SCHEDULE
OF TRAVEL EXPENSES**

PAGE 2

DATE 7/9/12

AGENCY CODE 66500

VOUCHER NUMBER 00302492

NAME <u>Brad McGrath</u>	CAR LICENSE NUMBER <u>GS02222</u>	POST OF DUTY <u>Roswell</u>	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER <u>[REDACTED]</u>	MODEL <u>Ford</u>	RESIDENCE <u>Roswell</u>	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY <u>8am</u> TO <u>5pm</u>	YEAR <u>2011</u>		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
7/9/12	<u>7:00am</u>		Depart Roswell to Santa Fe to meet with Cabinet Secretary and staff Overnight Santa Fe rate applies*				135.00	6	135.00
7/10/12			Overnight Santa Fe rate applies*				135.00	8	135.00
7/11/12			Overnight Santa Fe rate applies*				135.00	9	135.00
7/12/12			Overnight Santa Fe rate applies*				135.00	✓	135.00
7/13/12			Overnight Santa Fe rate applies*				135.00	✓	135.00
7/14/12		<u>7:00pm</u>	Depart Santa Fe to Roswell partial day per diem-12.0 hrs				30.00	0	30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher

Employee Signature

Date

TOTALS

705.00

705.00

Advance Amount @ 80%

Adjusted Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the Per Diem and Mileage Act.

I, Brad McGrath

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

X Brad McGrath 7/9/12

12 JUL 19 PMZ:EC

[New Window](#) | [Help](#) | [Customize Page](#) | [Summary](#) | [Invoice Information](#) | **[Payments](#)** | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: 66500

Voucher ID: 00302492

Voucher Style: Regular

Invoice Number: McGrath, B. 7.9-7.14.12











Invoice Date: 07/09/2012


Total: 705.00

Vendor: MCGRATH, BRADLEY K
OFFICE OF FACILITIES MANAGEMENT
SANTA FE, NM 87502

*Pay Terms: Pay Now  [Schedule Payments](#)

Saved

Payment Information		Find View All		First  1 of 1  Last	
Scheduled Payment: 1		 			
*Remit to:	 	Gross Amount:	705.00	USD	
Location:	001 	Discount:	0.00	USD	Discount Denied
*Address:	1 				Late Charge
MCGRATH, BRADLEY K OFFICE OF FACILITIES MANAGEMENT 1190 S ST FRANCIS DR SUITE N-3059 SANTA FE, NM 87502		Scheduled Due:	07/09/2012		
		Net Due:	07/09/2012		
		Discount Due:			
		Accounting Date:			
Payment Method					
*Bank:	WFB10	Pay Group:			
*Account:	B	*Handling:	RE		
*Method:	CHK Check	*Netting:	N		
Message:					Messages
Message will appear on remittance advice.					

[New Window](#) | [Help](#) | [Customize Page](#) | [Summary](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: 66500

Invoice Number: McGrath, B. 7.9-7.14.12

Voucher ID: 00302492

Invoice Date: 07/09/2012

Voucher Style: Regular

Total: 705.00

Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher

Saved

Accounting Instructions

*Accounting Template: STANDARD Account At: Gross 

Match Action


*Status: Ready ☐ Pay UnMatched Voucher

Transaction Currency

*Source: Tables *Currency: USD Rate Type: CRRNT 

Exchange Rate: 1.00000000

Voucher Approval

*Approval: Specify at this Level Business Process: PROCESS_VOUCHERS Approval Rule Set: Payment Approval Rule Set 1 

Self Billing Invoice

*SBI Num Option: Group Vouchers (Auto-Nur) 

SBI Number:

Prepayment

Prepayment Reference:

☒ Automatically Apply Prepayment ☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group